



# 2018-19 Payment Schedule

**Payment:** Checks are to be made out to **DERRY PRESBYTERIAN CHURCH**, notated "Discovery Days." Please include a payment ticket (below) with your check, which may be turned into the church office, dropped in the green mailbox, or placed in your child's backpack. Families wishing to pay several months in advance may do so within the semester (Sept-Dec and Jan-May).

**Late Fees:** Please submit tuition payments in a timely manner. A one-week grace period is allowed, after which time a \$5 late fee will be added to your tuition if your account remains delinquent beyond one month.

**Returned Checks:** A fee of \$25 will be charged for checks returned for insufficient funds. The preschool reserves the right to terminate services if your account remains delinquent.

**Missed Days:** Credit cannot be given for vacation days, or days missed due to illness or severe weather.

**Information:** Contact Kelly Mehaffie, Director: [ddd@derrypres.org](mailto:ddd@derrypres.org) or 718-533-9667 or visit [derrypres.org](http://derrypres.org).

Tuition For	Payment Due	Amount	Check Number	Date Paid
September 2018	At registration			
October 2018	September 15, 2018			
November 2018	October 15, 2018			
December 2018	November 15, 2018			
January 2019	December 15, 2018			
February 2019	January 15, 2019			
March 2019	February 15, 2019			
April 2019	March 15, 2019			
May 2019	April 15, 2019			

**Payment coupons:  
Please detach and include one  
when you pay each month's tuition.**

## September 2018 Tuition (Due at registration)

Name \_\_\_\_\_

Check Number \_\_\_\_\_ Amount Enclosed \_\_\_\_\_

## October 2018 Tuition (Due September 15, 2018)

Name \_\_\_\_\_

Check Number \_\_\_\_\_ Amount Enclosed \_\_\_\_\_

## November 2018 Tuition (Due October 15, 2018)

Name \_\_\_\_\_

Check Number \_\_\_\_\_ Amount Enclosed \_\_\_\_\_

## December 2018 Tuition (Due November 15, 2018)

Name \_\_\_\_\_

Check Number \_\_\_\_\_ Amount Enclosed \_\_\_\_\_

## January 2019 Tuition (Due December 15, 2018)

Name \_\_\_\_\_

Check Number \_\_\_\_\_ Amount Enclosed \_\_\_\_\_

## February 2019 Tuition (Due January 15, 2019)

Name \_\_\_\_\_

Check Number \_\_\_\_\_ Amount Enclosed \_\_\_\_\_

## March 2019 Tuition (Due February 15, 2019)

Name \_\_\_\_\_

Check Number \_\_\_\_\_ Amount Enclosed \_\_\_\_\_

## April 2019 Tuition (Due March 15, 2019)

Name \_\_\_\_\_

Check Number \_\_\_\_\_ Amount Enclosed \_\_\_\_\_

## May 2019 Tuition (Due April 15, 2019)

Name \_\_\_\_\_

Check Number \_\_\_\_\_ Amount Enclosed \_\_\_\_\_