



Derry Presbyterian Church, 248 East Derry Road, Hershey, PA 17033  
717-533-9667 [www.derrypres.org](http://www.derrypres.org)

## Derry Discovery Days Preschool Registration Process for 2017-2018 School Year

### RULES FOR REGISTRATION

- Both registration fee AND September 2017 tuition is required at the time of registration.
- Registration will be on a first come, first serve basis within the timeline indicated below.
- During Saturday January 14<sup>th</sup> registration – Families may not register children for another family along with their own child's registration. One adult per family required for registration on this day.

### CURRENT DDD FAMILIES:

- **Monday January 9<sup>th</sup>—Thursday January 12<sup>th</sup>**. Pre-registration for families who will be enrolling *more than one child in DDD for the 2017-2018 school year*. Siblings registering for the Lady Bug 1's, Turtle 2's, and Busy Bee 3's may only register for 2 days during this pre-registration period. If 4 days is desired, families can come to the registration on January 14<sup>th</sup> to enroll for 4 days -- first come first served, as space allows. Butterfly 4's program is a 4 day program. Forms and fees can be handed to Kelly during this week.
- **Saturday January 14<sup>th</sup> 9am-11am** –*In-person registration for current DDD families* will be set up in the hallway outside the Lady Bug & Turtle classrooms. One adult per family is required for in-person registration on this day. ***Other DDD families will not be permitted to hand in another family's registration form along with their own children's registration on this day.*** No exceptions will be made so if you will be out of town, ask a grandparent, aunt, neighbor, babysitter, etc. to hand in the form for you with the Registration Fee and September tuition. Confirmation of registration will be emailed the following week.
- **Sunday January 15<sup>th</sup>--Saturday January 21<sup>st</sup>**---Any additional current DDD family registration forms and fees can be given to Kelly.

### NEW DDD FAMILIES:

*Registration for new families will be accepted in order of receipt, as spots are available after current DDD and Derry church families register. If there are not spots available, new families can complete the registration form to be placed on a waiting list. There is no fee to be on the waiting list.*

- **Sunday January 22<sup>nd</sup>—Tuesday January 31<sup>st</sup>**. Derry Presbyterian Church members who are new to the DDD program. Registration forms and fees can be given to Kelly or the Derry Church office.
- **February 1<sup>st</sup> and onward**. Open registration for new families. Forms and fees can be mailed or given to Kelly or the Derry Church office.



# Registration Form

For Derry Discovery Days classes held  
September 5, 2017 through May 24, 2018

Derry Presbyterian Church  
248 East Derry Road, Hershey, PA 17033  
Phone: 717-533-9667  
ddd@derrypres.org  
derrypres.org

**FOR OFFICE USE ONLY:**

FORM RECEIVED: \_\_\_\_\_

DATE ADMITTED: \_\_\_\_\_

CLASS: \_\_\_\_\_

AUTHORIZED SIGNATURE: \_\_\_\_\_

INITIAL START DATE: \_\_\_\_\_

**REGISTRATION IS FIRST COME, FIRST SERVED. PLEASE PRINT. COMPLETE ONE REGISTRATION FORM PER CHILD.**

Child's Name \_\_\_\_\_ Date of Birth \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Name your child is called \_\_\_\_\_ Age in September: \_\_\_\_

Parent's Name \_\_\_\_\_ M/F \_\_\_\_

Home Address \_\_\_\_\_ Email \_\_\_\_\_

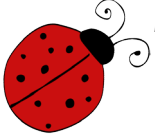
City/State/Zip \_\_\_\_\_ Cell Phone \_\_\_\_\_

Home Phone \_\_\_\_\_ Emergency contact \_\_\_\_\_

Person(s) to whom child may be released \_\_\_\_\_

A \$45 registration fee (\$25 ea. additional sibling) and first month's tuition is required to secure your child's enrollment. These fees are ordinarily nonrefundable. Morning classes held 9-11:30 am. Afternoon classes held 12:30-3 pm.

**Please register my child for the class indicated below** (list first, second and third choice). First choice is not guaranteed.



**Ladybug Class (12 months old and walking by September 1).** Maximum class size: 6 children per day.

- \_\_\_ Monday & Wednesday mornings (\$115/month)
- \_\_\_ Tuesday & Thursday mornings (\$115/month)
- \_\_\_ Monday, Tuesday, Wednesday & Thursday (\$230/month)



**Turtle Class (2 years old by September 1).** Maximum class size: 12 children per day.

- \_\_\_ Monday & Wednesday mornings (\$115/month)
- \_\_\_ Tuesday & Thursday mornings (\$115/month)
- \_\_\_ Monday, Tuesday, Wednesday & Thursday mornings (\$230/month)



**Busy Bee Class (3 years old and potty trained by September 1) • Limited 4-day spots available.**

Maximum class size: 15 children per day.

- \_\_\_ Monday & Wednesday mornings (\$110/month)
- \_\_\_ Tuesday & Thursday mornings (\$110/month)
- \_\_\_ Monday, Tuesday, Wednesday & Thursday mornings (\$220/month)



**Butterfly Class (4 or 5 years old and potty trained by September 1) • Limited morning spots available**

Maximum class size: 15 children.

- \_\_\_ Monday, Tuesday, Wednesday & Thursday mornings (\$220/month)
- \_\_\_ Monday, Tuesday, Wednesday & Thursday **afternoons** (\$220/month)

Limited tuition assistance is available: contact the Director for more information and an application.

Is your child currently enrolled in Derry Discovery Days? \_\_\_\_ Are you a member of Derry Church? \_\_\_\_

How did you learn about our program? \_\_\_\_\_

**PLEASE COMPLETE REVERSE BEFORE SUBMITTING FORM**

Does your child speak English? Yes\_\_\_ No\_\_\_ Does your child understand English? Yes\_\_\_ No\_\_\_

Comments:

Does your child have an IEP/IFSP? Yes\_\_\_ No\_\_\_

If yes, circle the area(s) of development for which he/she receiving services:

Speech Occupational Therapy Physical Therapy Vision Hearing Developmental Behavioral

Comments:

Does your child have any major medical conditions? Please explain:

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I understand that Derry Discovery Days requires my child to be walking to enter the Ladybug class.

I understand that Derry Discovery Days requires my child to be potty trained to enter the Busy Bee and Butterfly classes.

*The Director must be consulted on any exemptions to these policies.*

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I understand that Derry Discovery Days is a private school that operates as an outreach ministry of Derry Presbyterian Church, a congregation of the Presbyterian Church (U.S.A.). Our goal is to provide a value-based Christian program which helps children gain positive social, emotional, intellectual and physical experiences.

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I, (PARENT)\_\_\_\_\_ agree to submit a \$45 non-refundable registration fee (\$25 ea. additional sibling) and first month's tuition to secure my child's enrollment in Derry Discovery Days for the 2017-18 program year. I agree to pay the monthly tuition, and to submit subsequent tuition by the 15th of the previous month (i.e., October's fee will be due by September 15). I agree to notify the director a minimum of two weeks in advance should I decide to withdraw my child from Derry Discovery Days. I understand that tuition is non-refundable for temporary withdrawal from the program or for days my child misses due to illness, travel, or absence.

Signature of parent\_\_\_\_\_ Date\_\_\_\_\_

Return this completed registration form and your non-refundable registration fee by mail or in person:

Derry Discovery Days Preschool  
Derry Presbyterian Church  
248 East Derry Road  
Hershey, PA 17033

*Derry Discovery Days admits children of any race, color, national and ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to children in the program. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, or in any other aspect of the program.*