



Derry Presbyterian Church, 248 East Derry Road, Hershey, PA 17033
717-533-9667 www.derrypres.org

Derry Discovery Days Preschool Registration Process for 2017-2018 School Year

RULES FOR REGISTRATION

- Both registration fee AND September 2017 tuition is required at the time of registration.
- Registration will be on a first come, first serve basis within the timeline indicated below.
- During Saturday January 14th registration – Families may not register children for another family along with their own child's registration. One adult per family required for registration on this day.

CURRENT DDD FAMILIES:

- **Monday January 9th—Thursday January 12th**. Pre-registration for families who will be enrolling ***more than one child in DDD for the 2017-2018 school year***. Siblings registering for the Lady Bug 1's, Turtle 2's, and Busy Bee 3's may only register for 2 days during this pre-registration period. If 4 days is desired, families can come to the registration on January 14th to enroll for 4 days -- first come first served, as space allows. Butterfly 4's program is a 4 day program. Forms and fees can be handed to Kelly during this week.
- **Saturday January 14th 9am-11am** –***In-person registration for current DDD families*** will be set up in the hallway outside the Lady Bug & Turtle classrooms. One adult per family is required for in-person registration on this day. ***Other DDD families will not be permitted to hand in another family's registration form along with their own children's registration on this day.*** No exceptions will be made so if you will be out of town, ask a grandparent, aunt, neighbor, babysitter, etc. to hand in the form for you with the Registration Fee and September tuition. Confirmation of registration will be emailed the following week.
- **Sunday January 15th--Saturday January 21st**--Any additional current DDD family registration forms and fees can be given to Kelly.

NEW DDD FAMILIES:

Registration for new families will be accepted in order of receipt, as spots are available after current DDD and Derry church families register. If there are not spots available, new families can complete the registration form to be placed on a waiting list. There is no fee to be on the waiting list.

- **Sunday January 22nd—Tuesday January 31st**. Derry Presbyterian Church members who are new to the DDD program. Registration forms and fees can be given to Kelly or the Derry Church office.
- **February 1st and onward**. Open registration for new families. Forms and fees can be mailed or given to Kelly or the Derry Church office.



Registration Form

For Derry Discovery Days classes held
September 5, 2017 through May 24, 2018

Derry Presbyterian Church
248 East Derry Road, Hershey, PA 17033
Phone: 717-533-9667
ddd@derrypres.org
derrypres.org

FOR OFFICE USE ONLY:

FORM RECEIVED: _____

DATE ADMITTED: _____

CLASS: _____

AUTHORIZED SIGNATURE: _____

INITIAL START DATE: _____

REGISTRATION IS FIRST COME, FIRST SERVED. PLEASE PRINT. COMPLETE ONE REGISTRATION FORM PER CHILD.

Child's Name _____ Date of Birth ____ / ____ / ____

Name your child is called _____ Age in September: ____

Parent's Name _____ M/F ____

Home Address _____ Email _____

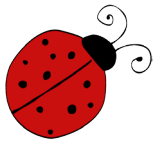
City/State/Zip _____ Cell Phone _____

Home Phone _____ Emergency contact _____

Person(s) to whom child may be released _____

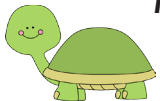
A \$45 registration fee (\$25 ea. additional sibling) and first month's tuition is required to secure your child's enrollment. These fees are ordinarily nonrefundable. Morning classes held 9-11:30 am. Afternoon classes held 12:30-3 pm.

Please register my child for the class indicated below (list first, second and third choice). First choice is not guaranteed.



Ladybug Class (12 months old and walking by September 1). Maximum class size: 6 children per day.

- ___ Monday & Wednesday mornings (\$115/month)
- ___ Tuesday & Thursday mornings (\$115/month)
- ___ Monday, Tuesday, Wednesday & Thursday (\$230/month)



Turtle Class (2 years old by September 1). Maximum class size: 12 children per day.

- ___ Monday & Wednesday mornings (\$115/month)
- ___ Tuesday & Thursday mornings (\$115/month)
- ___ Monday, Tuesday, Wednesday & Thursday mornings (\$230/month)



Busy Bee Class (3 years old and potty trained by September 1) • Limited 4-day spots available.

Maximum class size: 15 children per day.

- ___ Monday & Wednesday mornings (\$110/month)
- ___ Tuesday & Thursday mornings (\$110/month)
- ___ Monday, Tuesday, Wednesday & Thursday mornings (\$220/month)



Butterfly Class (4 or 5 years old and potty trained by September 1) • Limited morning spots available

Maximum class size: 15 children.

- ___ Monday, Tuesday, Wednesday & Thursday mornings (\$220/month)
- ___ Monday, Tuesday, Wednesday & Thursday **afternoons** (\$220/month)

Limited tuition assistance is available: contact the Director for more information and an application.

Is your child currently enrolled in Derry Discovery Days? ____ Are you a member of Derry Church? ____

How did you learn about our program? _____

PLEASE COMPLETE REVERSE BEFORE SUBMITTING FORM

Does your child speak English? Yes___ No___ Does your child understand English? Yes___ No___

Comments:

Does your child have an IEP/IFSP? Yes___ No___

If yes, circle the area(s) of development for which he/she receiving services:

Speech Occupational Therapy Physical Therapy Vision Hearing Developmental Behavioral

Comments:

Does your child have any major medical conditions? Please explain:

I understand that Derry Discovery Days requires my child to be walking to enter the Ladybug class.

I understand that Derry Discovery Days requires my child to be potty trained to enter the Busy Bee and Butterfly classes.

The Director must be consulted on any exemptions to these policies.

I understand that Derry Discovery Days is a private school that operates as an outreach ministry of Derry Presbyterian Church, a congregation of the Presbyterian Church (U.S.A.). Our goal is to provide a value-based Christian program which helps children gain positive social, emotional, intellectual and physical experiences.

I, (PARENT)_____ agree to submit a \$45 non-refundable registration fee (\$25 ea. additional sibling) and first month's tuition to secure my child's enrollment in Derry Discovery Days for the 2017-18 program year. I agree to pay the monthly tuition, and to submit subsequent tuition by the 15th of the previous month (i.e., October's fee will be due by September 15). I agree to notify the director a minimum of two weeks in advance should I decide to withdraw my child from Derry Discovery Days. I understand that tuition is non-refundable for temporary withdrawal from the program or for days my child misses due to illness, travel, or absence.

Signature of parent_____ Date_____

Return this completed registration form and your non-refundable registration fee by mail or in person:

Derry Discovery Days Preschool
Derry Presbyterian Church
248 East Derry Road
Hershey, PA 17033

Derry Discovery Days admits children of any race, color, national and ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to children in the program. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, or in any other aspect of the program.