



Derry Presbyterian Church, 248 East Derry Road, Hershey, PA 17033
717-533-9667 www.derrypres.org

2018-2019 Preschool Registration Process

RULES FOR REGISTRATION

- Registration fee AND September 2018 tuition are required at the time of registration.
- Registration will be on a first come, first served basis *within the indicated timeline*.
- All current DDD children are guaranteed a spot in the next school year if their registration form is turned in within the current DDD family registration period. Four-day spots in the Lady Bug, Turtle, and Busy Bee classes are not given until each currently enrolled DDD child has a 2-day spot. Four day spots will be given as space allows and in the order in which they are requested.

CURRENT DDD FAMILIES:

- **Tuesday January 16th—Thursday January 18th**. Pre-registration for families who will be enrolling *more than one child in DDD for the 2018-2019 school year*. Siblings registering for the Lady Bug 1's, Turtle 2's, and Busy Bee 3's may only register for 2 days during this pre-registration period. If 4 days are desired, families can come to registration on January 20th to request to enroll for 4 days -- first come, first served as space allows. Butterfly 4's program is always a 4-day program—morning or afternoon classes. Forms and fees can be handed to Kelly during this week.
- **Saturday January 20th 9am-10am –In-person registration for current DDD families** will be set up in the hallway outside the Lady Bug & Turtle classrooms. One adult per family is required for in-person registration on this day. You cannot register both your child and your friend's child at the same time. No exceptions will be made so if you will be out of town and wish to register on this day, ask a grandparent, aunt, neighbor, babysitter, friend, etc. to hand in the form for you with the Registration Fee and September tuition. Confirmation of registration will be emailed prior to January 26th.
- **Sunday January 21st--Thursday January 25th** --Any additional current DDD family registration forms and fees can be given to Kelly.

NEW DDD FAMILIES:

Registration for new families will be accepted in order of receipt, as spots are available after current DDD and Derry church families register. If there are not spots available, new families can complete the registration form to be placed on a waiting list. There is no fee to be on the waiting list.

- **Sunday January 28—Sunday February 4th**. Derry Presbyterian Church members who are new to the DDD program. Registration forms and fees can be given to Kelly or the Derry Church office.
- **February 5th and onward**. Open registration for new families. Forms and fees can be mailed or given to Kelly or the Derry Church office.